

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
9	07/25/16	Open	Action	07/18/16

Subject: Authorizing the Solicitation of Proposals for General Engineering Support Services - 2016

## ISSUE

Whether or not to authorize the solicitation of Proposals for General Engineering Support Services.

## RECOMMENDED ACTION

Adopt Resolution No. 16-07-\_\_\_\_\_, Authorizing the Solicitation of Proposals for General Engineering Support Services.

## FISCAL IMPACT

This action does not involve the expenditure of funds. The contract award, which will involve the expenditure of funds, will be presented to the Board as a future action.

## DISCUSSION

RT's two current General Engineering Support Services (GESS) contracts expire in November 2016 and January 2017 respectively. The on-call consultants provide expertise for various capital projects on portions of the light rail system and bus facilities on a work order basis. The general contract scope of work includes, at a minimum, various disciplines of engineering, traffic engineering, architectural and landscape design, surveying and right of way, environmental, structural inspection/testing and estimating.

The GESS contract(s) will have a three-year term for a variety of work tasks performed on a work order basis. There is no predetermined scope or dollar amount limit for an individual task. After negotiating the price for a work order, the General Manager/CEO, or his designee, will approve work orders with a price of up to \$100,000 and work orders exceeding \$100,000 will require Board approval. Before work orders are assigned to the consultant(s), they are issued against the respective project's budget line item for the task being performed, after verification of available funding.

RT will have an Evaluation Committee to review and score proposals. The qualifying criteria will be weighted and outlined in the Request for Proposals (RFP). Price will not be a part of the evaluation process but selected teams' submitted direct rates, fees and markups will be subject to RT's review. Up to two contracts may be recommended for award.

Staff recommends the Board approve release of an RFP for a 3-year term, General Engineering Support Services contract.

Approved:

Presented:

Final 07/20/16

General Manager/CEO

Director, Civil and Track

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2016\2016072\_IP.AuthorizeSolicitation.GESS.160725.doc

July

25,

RESOLUTION NO. 16-07-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

July 25, 2016

**AUTHORIZING THE SOLICITATION OF PROPOSALS FOR GENERAL  
ENGINEERING SUPPORT SERVICES**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Request for Proposals for General Engineering Support Services is  
hereby approved and authorized for release.

THAT, the Request for Proposals be advertised pursuant to the provisions of the RT  
Procurement Ordinance.

\_\_\_\_\_  
JAY SCHENIRER, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary